

Charlestown Township

Subdivision/Land Development/Sketch Plan Application

Application Type (please check one)

Subdivision

Land Development

Sketch

Application (office use)

Application No.: _____

Date Application Received: _____

Fee Received: _____

Escrow Deposit Received: _____

Amount: _____ Check #: _____

Amount: _____ Check #: _____

Applicant

Applicant: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Owner (if different from above)

Owner: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Attorney (if applicable)

Attorney: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Engineer

Engineer: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Project Description

Name: _____

Proposed number of lots: _____

Location: _____

Tract size (in acres): _____

Zoning District: _____

Tax Parcel #: _____

Lineal measurement of new streets: _____

Names of new streets: _____

Existing streets to be widened: _____

Deed Restrictions: _____

Description of Open Space that may or may not be dedicated for public use: _____

I/We acknowledge that this application is not deemed complete until reviewed and accepted by the Township, and that I/We have received information on the Phoenixville Regional Planning Commission, of which Charlestown Township is a member. I/We acknowledge that this plan application may trigger the requirement for a regional review.

Signature of Applicant: _____

Signature of Owner (If different): _____

**Application to Appear before the
Phoenixville Regional Planning Committee**
(If your application meets the threshold triggering a regional review)

Instructions

1. Provide a link to all documents including the application form, plans and any reports, so they can be forwarded for review.
2. You will be notified of the date, time and place of the meeting to review your application. Someone must be present to represent the application.

(To be completed by Applicant):

Project Title: _____

Project Description: _____

Name: _____

Company: _____

Address: _____

Phone: _____ E-Mail: _____

(To be completed by Township where subject property is located):

Application No.: _____ Date Application Received: _____

Fee Received: _____ Escrow Deposit Received: _____

Amount: _____ Check #: _____ Amount: _____ Check #: _____

Meeting Scheduled for:

Date _____ Time _____

Location: _____

Charlestown Township is a member of the Phoenixville Regional Planning Committee. Any Subdivision or Land Development Application of Regional Impact must undergo a regional review by the Committee.

This includes any subdivision or land development proposal (whether submitted as a formal application, sketch plan, as part of a conditional use or special exception application, or as part of a variance application) that meets any of the following standards:

Type of Development	Threshold Triggering a Regional Review:
1. Office, Retail	Greater than 75,000 gross square feet
2. Wholesale & Distribution	Greater than 100,000 gross square feet
3. Hospitals and Health Care	Greater than 200 new beds; or generating more than 250 peak hour vehicle trips per day
4. Residential	Greater than 100 new lots or units
5. Industrial	Greater than 125,000 gross square feet; or employing more than 300 workers or covering more than 25 acres.
6. Hotels	Greater than 150 rooms
7. Mixed Use	Greater than 100,000 gross square feet
8. Attractions and Recreational Facilities	Greater than 500 parking spaces or a seating capacity of more than 1,000
9. Waste Handling Facilities	New facility or expansion of existing facility by more than 50%
10. Quarries, Asphalt and Cement Plants	New facility or expansion of existing facility by more than 50%
11. Petroleum Storage Facilities, Energy Generation or Distribution Facility	New facility or expansion of existing facility by more than 50%
12. Public or Private School	New or relocated facility with a capacity of 500 students or more
13. Any other development types not identified above	300 parking spaces
14. Any other proposed subdivision or land development, which in the opinion of the governing body of the municipality in which it is proposed, could have a regional impact or an impact beyond the boundaries of that municipality and for which that municipality desires input from the Regional Planning Committee	