



Charlestown Township

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Uniform Construction Code Board of Appeals Application

\$500.00 Application Fee Applies

Application (office use)

Application No.: _____ Date Application Received: _____

Fee Received: (Date & Check #) _____

Applicant

Applicant: _____ Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Owner (if different from above)

Owner: _____ Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Attorney (if applicable)

Attorney: _____ Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Property

Location _____

Zoning District: _____ Lot Size in Acres: _____

Tax Parcel #: _____ Subdivision/Land Dev. #: _____

Description of property and improvements: _____

Description of proposed use: _____

Applicable Sections of Uniform construction Code:

Reason for Appeal: _____

I acknowledge that this application is not deemed complete until reviewed and accepted by the Township.

Signature of Applicant: _____

Signature of Owner (If different): _____

Uniform Construction Code (UCC) Board of Appeals

Purpose

The Board of Supervisors of Charlestown Township established an Appeals Board in 2007 to hear and rule on appeals from decisions of the code administrator, requests for variances and requests for extension of time. An application for appeal shall be based on a claim that the intent of the Act or Uniform Construction Code has been incorrectly interpreted, the provisions of the Act or Uniform Construction Code do not fully apply, or an equivalent form of construction is to be used. The Appeals Board shall have the widest possible jurisdiction authorized by the Pennsylvania Construction Code and the Uniform Construction Code, as amended.

Membership

The Appeals Board consists of five (5) members appointed by the Charlestown Township Board of Supervisors, each to serve a five year term.

Additional and alternative members of the Board of Appeals may be appointed from time to time as further resolved by the Board of Supervisors.

Eligibility

The Appeals Board shall consist of five (5) individuals, at least one from each of the following professions or disciplines:

1. Registered Architect
2. Structural/Architectural Experience
3. Electrical Contractor
4. Fire Protection Experience